



## THE LONDON NAUTICAL SCHOOL

61 Stamford Street, London SE1 9NA

Telephone: 020 7928 6801

Email: [admin@LNS.org.uk](mailto:admin@LNS.org.uk)

26<sup>th</sup> January 2023

Dear Applicant,

POST: **Learning Support Assistant**

Thank you for your interest in the above post at The London Nautical School. We are a boy's school right in the heart of London and we are looking for a well organised professional who has the drive, passion, resilience and desire to make a real difference in our classrooms. You must be committed to the school and our pupils and be keen to add value to this critical role. Previous experience is desirable but not required.

The school is particularly keen to recruit graduates who may have aspirations to join the teaching profession in subsequent years or motivated candidates who wish to gain experience in an education setting prior to moving on to other professional roles in the sector. Full training will be provided.

The main responsibilities of a Learning Support Assistant (LSA) will be to support pupils with EHCPs and SEN support status within the mainstream classroom to access the curriculum, develop independent learning skills, support social and emotional development and help the pupil work toward individual termly targets via the delivery of 1:1 or small group intervention programmes.

We look forward to receiving your completed application.

The London Nautical School uses a variety of recruitment selection methods which offer applicants increased opportunities to demonstrate their skills and experience. If you are shortlisted, the selection process may include tests as well as an interview. If you have any questions about the recruitment process, or if you have a disability and have particular requirements you would like us to consider to assist you in the process please contact Mr. R Melia via email [HR@LNS.org.uk](mailto:HR@LNS.org.uk)

If you would like to visit the school prior to applying please do not hesitate to contact us via email [HR@LNS.org.uk](mailto:HR@LNS.org.uk) to make the necessary arrangements.

The post is 'exempt' under the Rehabilitation of Offenders Act 1974. The successful candidate for this post will be asked to apply for an **Enhanced** Disclosure. Please note that in relation to Section G on the application form, if you do have a criminal record or pending prosecutions, your declaration of this should **not** be sent with the application form but should be sent under separate confidential cover to Mr. R Melia via email [rmelia@LNS.org.uk](mailto:rmelia@LNS.org.uk). Please ensure that your full name and post title is included with any information sent. **Please read the enclosed guidelines for further information.**

Please return your application form by **Friday 1<sup>st</sup> March 2024 (midday)** via email to [HR@Lns.org.uk](mailto:HR@Lns.org.uk).

Over 100 years of Nautical Education

[www.lns.org.uk](http://www.lns.org.uk)

In this application pack we have enclosed:

1. Job description/Person Specification
2. Application form
3. Guidance Notes for Applicants
4. Asylum and immigration act Form

If you are shortlisted you will be notified on Monday 4<sup>th</sup> March 2024 and invited to take part in a selection process, with interviews being held on Wednesday 6<sup>th</sup> March 2024 or Thursday 7<sup>th</sup> March 2024

Yours sincerely,



Mr. Michael Schofield

Headteacher