

FREE SCHOOL MEAL APPLICATION FORM 2017-2018

CHILDREN WHOSE PARENTS/CARERS RECEIVE ANY OF THE FOLLOWING ARE ENTITLED TO FREE SCHOOL MEALS:

- Income Support (IS)
- Income based Job Seeker's Allowance (IBJSA)
- Child Tax Credit, **provided they are not entitled to Working Tax Credit**, and have an annual income (as assessed by HM Revenue & Customs) that does not exceed £16,190
- The Guarantee element of the State Pension Credit
- Income related employment and support allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- Working Tax Credit during the four-week period immediately after their employment finishes or after they start to work less than 16 hours per week

Children who receive IS or IBJSA in their own right are also entitled to receive free school meals.

***Universal credit - During the Universal Credit pathfinder which started on 29th April 2013 children in families in receipt of Universal Credit will be entitled to FSM. [When all families are moved to Universal credit the criteria will change. This is yet to be determined by the DfE]*

Administration for the provision of free school meals is undertaken by the school. This form should be completed and returned to your child's school.

1. DETAILS OF PARENT/CARER WITH QUALIFYING BENEFIT – COMPLETE IN BLOCK LETTERS

SURNAME/FAMILY NAME as it appears on your benefit letter:

FIRST NAME:

TITLE:

DATE

DOB dd/mm/yyyy

NATIONAL INSURANCE NUMBER

OR

NATIONAL ASYLUM SEEKER NUMBER:

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2. DETAILS OF CHILD / CHILDREN REQUIRING FREE SCHOOL MEALS

SURNAME	FIRST NAME	DATE OF BIRTH

3. DECLARATION

I declare that the information given on this form is true and complete and I undertake to inform the school if my entitlement to one of the qualifying benefits is terminated. I understand that I will be liable for any costs incurred in providing free school meals for my child(ren), should I fail to inform the school of the termination of my benefit.

I agree that you will use the information I have provided to process my claim for free school lunches and will contact other sources as allowed by law to verify my initial, and ongoing, entitlement to free school lunches.

I have read and I understand the above declaration.

SIGNATURE _____ (Parent/Guardian) DATE _____