



THE LONDON NAUTICAL SCHOOL

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Friday 28th August 2020

Dear Parents/Carers,

I hope this letter finds you and your families well and you have enjoyed the summer holidays. You will be aware that there have been several changes to the guidance for schools from the Department for Education over the summer. We are now in the final stages of our preparations for reopening to all students, so I am writing to give you some key information regarding the safe return of all students and the ways that we will ensure that the school remains COVID-Secure. I apologise in advance for the length of this letter, however, I urge you to read it carefully as it includes important information on face coverings and guidance on any COVID related absence.

A gradual return – the first week

As highlighted in my letter at the end of last year, we will be phasing in each year group during the first week back. This will allow us to explain clearly to all students the changes that they will see around the school and the expectations that we have for the new term. I do hope that you can see that this approach will be beneficial in establishing new routines to keep all our students, staff and families as safe as possible. Please see below:

Date	Activity	Timing	Pastoral groups
Tuesday 1 st September	Year 12 Transition/Enrolment	9:30am - 11:30am (Please arrive from 9:15am)	Year 12
Wednesday 2nd September	Staff Inset - School closed to students.	All day	School closed to all students
Thursday 3 rd September	Year 7 transition	8:40am - 10:30pm	Year 7 only
	Year 8 transition	11:00am- 1:00pm	Year 8 only
	Year 9 transition	1:30pm- 3:00pm	Year 9 only
Friday 4 th September	Year 10 transition	8:40am - 11pm	Year 10 only
	Year 11 transition	1:00pm - 3:00pm	Year 11 only
Monday 7 th September	All pupils back in school	8:20am - 3:10pm	
	Year 13 transition morning/normal afternoon	8:30am - 3:00pm	Year 13

Please note that during the first week your child will only be expected in for their specific session e.g. Year 7 will only be in school on Thursday 3rd September 8:40am - 10:30am. All students will return to full-time schooling from Monday 7th September.

Timings from Monday 7th September

Year Group	Time students must be on site	Ending of the school day	Entrance and Exit Points
7	8:20am	2:50pm	Duchy Street
8	8:30am	3:00pm	Stamford Street
9	8:30am	3:00pm	Hatfields
10	8:20am	3:05pm	Stamford Street
11	8:20am	3:05pm	Hatfields
12	8:20am	3:00pm	Duchy Street
13	8:20am	3:00pm	Duchy Street

Please refer to my previous correspondence at the end of last term for specific details, and timings, for each year group. I must reiterate that all students **must** be onsite by the times outlined above, or the school may not allow students onto the school site. As I am sure you can appreciate, we are trying to keep groups separated and although this may seem somewhat draconian, we have made this decision with the health, safety and wellbeing of all students at the forefront of our minds. Please note that students will not be able to gain access to the school site before the times listed above.

Absence due to COVID-19

You will be aware that the Department for Education's expectation is that all students should be in school full-time from the start of term. However, there are a number of circumstances in which your child should not attend school due to COVID-19; this will not be counted as an absence if it is due to the following circumstances:

What to do if...	Action needed:	Return to school when...
...my child has Coronavirus symptoms	<ul style="list-style-type: none"> Do not come to school Contact school daily Self-isolate Get a test Inform school immediately about test result 	...the test comes back as negative
...my child tests positive for Coronavirus	<ul style="list-style-type: none"> Do not come to school Contact school daily Self-isolate for at least 10 days Inform school immediately about test result 	...they feel better. They can return to school after 10 days even if they still have a cough or other minor symptoms – these can last for several weeks after the infection has gone.
...somebody in my household has Coronavirus symptoms	<ul style="list-style-type: none"> Do not come to school Contact school daily Self-isolate Household member to get a test Inform school immediately about test result 	...the household member's test is negative

...somebody in my household has tested positive for Coronavirus	<ul style="list-style-type: none"> Do not come to school Contact school daily Self-isolate for 14 days 	... 14 days of self-isolation has been completed
...NHS Track and Trace have identified my child as a 'close contact' of somebody with symptoms or confirmed Coronavirus	<ul style="list-style-type: none"> Do not come to school Contact school daily Self-isolate for 14 days 	... 14 days of self-isolation has been completed
...we/my child has travelled and has to self-isolate as part of a period of quarantine	<ul style="list-style-type: none"> Do not take unauthorised leave in term time Consider quarantine requirements and FCO advice when booking travel https://www.gov.uk/guidance/travel-advice-novel-coronavirus Provide information to school as per attendance policy <p>Returning from a destination where quarantine is needed:</p> <ul style="list-style-type: none"> Do not come to school Contact school daily Self-isolate for 14 days 	...the quarantine period of 14 days has been completed
...we have received medical advice that my child must resume shielding	<p>Do not come to school Contact school Shield until you are informed that restrictions are lifted and shielding is paused again</p>	... you are informed that restrictions are lifted and shielding is paused again

Please follow our normal absence procedures by phoning the school or emailing our attendance officer, Mrs Cunliffe at kcunliffe@lms.org.uk. We will continue to ensure that all teaching resources are uploaded to 'Google Classroom' so your child will be able to continue to work at home during this period and we will be in daily contact to support their learning.

Face Coverings

As you will have seen in the media, schools nationwide are doing their best to keep up with the changing landscape of advice being by Public Health England (PHE) and the Department for Education (DFE). The updated DFE guidance on face masks published on Wednesday states "Schools and colleges have the discretion to require face coverings in communal areas where social distancing cannot be safely managed, if they believe that is right in their particular circumstances."

As a result of this new guidance from the DFE on face coverings, our approach and rules at LNS are stated as follows:

Rules on face coverings at the London Nautical School:

1. Unless we experience a local lockdown in our area, face coverings will remain optional for staff and students.
2. If parents wish for their child/children *not* to wear a mask this is fine - providing that all school rules are adhered to regarding social distancing.
3. If parents wish for their child/children to wear a mask, this is also fine - again adhering to all school rules regarding social distancing.
4. Staff will be given the option to wear a face covering.

If you do choose to send your child/children in a face mask:

1. All masks worn must be plain coloured with no patterns.
2. All students wearing a mask must bring a resealable plastic bag for storing when not being used.
3. Where possible masks should be a fabric washable material. At the end of each day face coverings should be washed and/or changed to maintain good hygiene.
4. Students who deliberately wear their masks incorrectly e.g. on their chin or forehead, will be asked to remove their mask for the day and put in their resealable plastic bag.

Please note:

Should there be local restrictions or a change in guidance from PHE and/or the DFE, this guidance will be reviewed.

As I am sure you will realise a great deal of work has gone into, and will continue to go into, these plans. We are taking every possible measure to keep students and staff safe. We have undertaken and updated extensive risk assessments across the whole school, every classroom has been deep cleaned, measures have been put in place to maintain high standards of hygiene and cleanliness and furniture has been arranged to ensure social distancing, where possible, can be maintained. If you would like to see the full risk assessment, this will be available on our website before the start of term.

Finally, I would like to reiterate how excited we are in welcoming all of our new and existing students back to LNS. If you have any additional questions please email admin@lns.org.uk.

As always, thank you for your continued support.

Yours faithfully,



Michael Schofield

Headteacher